

**LIBERTY TOWNSHIP TRUSTEES  
PO BOX 327  
ADA, OHIO 45810**

Jeff Acheson  
Gary Hall  
Brad Hays

Fiscal Officer  
Patty Griffin

**Specifications for Care of Liberty Township Cemeteries**

Cemeteries: McElroy, Candler, Kindle, St. Paul and Marysville

1. Mowing: April through October as needed.
  - a. Maximum grass height 3-4 inches
  - b. Bidder must furnish mower, gas, and liability insurance.
2. Weed trimming.
3. Must submit an invoice to the fiscal officer each month.
  - a. Must provide the fiscal officer with a W-9 as well as workers compensation coverage and a certificate of liability.
4. It is necessary that all the cemeteries look nice on all holidays during the seven month period.
  - a. Memorial Day, 4<sup>th</sup> of July, and Labor Day.
5. No mowing or trimming on Saturday or Sunday, unless weather hampers week day mowing. There will be no mowing during a graveside service.

I agree to the above stated job description and understand that if not adhered to my contract with the Liberty Township Trustees will be declared null and void.

My Bid is \_\_\_\_\_ per month.

\_\_\_\_\_  
Signature of contractor