**Apollo Career Center**

**Board of Education**

**Regular Meeting**

**September 24, 2012**

**7 p.m.**

**AGENDA**

1. **Call to Order**
2. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Member** | **District** | **Two Year Appointment** |  |
| Mr. Ron Fleming | Ada Exempted Village | 2011 |  |
| Mr. Dennis Fricke | Elida Local | 2012 |  |
| Mr. Brad Fruchey | Bluffton Exempted Village | 2012 |  |
| Mr. Todd Hager | Allen East Local | 2011 |  |
| Mrs. Penny Kill | Spencerville Local | 2012 |  |
| Mr. Bob Loescher | Shawnee Local | 2011 |  |
| Mr. Marc Pescosolido | Perry Local  | 2011 |  |
| Mrs. Jackie Place | Bath Local | 2012 |  |
| Mr. Michael Purdy | Hardin Northern Local | 2012 |  |
| Mr. Willie Sammetinger | Wapakoneta City | 2011 |  |
| Mr. Ned Stechschulte | Columbus Grove Local | 2012 |  |

1. **Hearing of the Public/Visitors/Commendations**
2. **Approval of Previous Minutes (09-12-1) (Pages 10-16)**

The Record of Proceedings for the Regular meeting held August 27, 2012, having been previously distributed, was found to be correct.

\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. Pescosolido |  |
| Mr. Fricke |  | Mrs. Place |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

1. **Financial Report (09-12-2) (Pages 17-44)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the approval of the financial reports as presented by the Treasurer.

**Investments:**

 **Investment Investment Interest**

## **Type of Investment Amount Period Rate Bank Interest Earned**

##

ICS First Federal 5,023,231.24 08/01/12-08/31/12 1.000 First Fed ICS 4,264.28 (Monthly)

Star Ohio (Month End Bal.) 5,027.41 08/01/12-08/31/12 0.040 Provident 4.62 (Monthly)

Baird Public Investment Advisors 1,030,245.53 08/01/12-08/31/12 U.S. Bank 348.15 (Monthly)

Checking (Month End) 3,232,709.58 08/01/12-08/31/12 1.000 First Federal 2,500.59 (Monthly)

AEF Endowment Fund 35,316.18 08/01/12-08/31/12 Edward Jones (Quarterly)

 9,326,529.94

These investments represent all of Apollo’s cash (not just the General Fund) as of the end of the month. The portfolio includes the General Fund, P.I. Fund, Cafeteria, Adult Education, all Trusts, Grants, and Student Activities.

Rates for $500,000 as of September 13, 2012:

Money Mkt 30 days 60 days 90 days 6 mos. 1 year 2 years

Huntington ----- 0.01 0.01 0.01 0.01 0.01 0.01

United Family of Bank ----- 0.01 ----- 0.01 0.05 0.15 0.35

Star Ohio 0.10 ----- ----- ----- ----- ----- -----

First Federal ----- 0.05 ----- 0.05 0.05 0.25 0.40

Treasuries ----- 0.09 ----- 0.10 0.14 0.18 0.25

Com Paper ----- 0.14 0.16 0.19 ----- ----- -----

**Forecast/Spending Plan/Appropriations**

Approve the following as reviewed by the Finance Committee and presented by the Treasurer:

* FY-13 Five Year Forecast and Annual Spending Plan (see Treasurer’s report pages 18-25)
* FY-13 Estimated Resources, in the amount of $23,339,504.10 (see page 26)
* FY-13 Permanent Appropriations in the amount of $21,508,350.45, as presented below:

**FY 2013**

**PERMANENT APPROPRIATIONS**

**ALL FUND TYPES**

**Fund Class/Name Fund 2013 Appropriations**

**Government Fund Types**

General Fund

General 001 $14,893,748.28

Total General Fund $14,893,748.28

Special Revenue

Education Foundation Fund 029 $30,967.00

Termination Benefits – HB426 035 9,210.00

Vocational Educ. Enhancements 461 8,000.00

Miscellaneous State Grant Fund 499 5,000.00

Adult Basic Education 501 95,982.90

Voc Ed: Carl D. Perkins – 1984 524 329,152.78

Improving Teacher Quality 590 5,353.95

Total Special Revenue $483,666.63

Capital Projects

Permanent Improvement 003 $1,225,445.65

Total Capital Projects $1,225,445.65

 **Proprietary Fund Types**

Enterprise

Food Service 006 $ 293,573.79

Uniform School Supplies 009 16,472.67

Rotary-Special Services 011 236,883.31

Adult Education 012 3,237,748.12

Total Enterprise $3,784,677.89

**Fiduciary Fund Types**

Agency Fund

District Agency 022 $1,075,901.00

Student Managed Activity 200 41,911.00

Total Agency Fund $1,117,812.00

Private-Purpose Trust Fund

Special Trust 007 $3,000.00

Total Private-Purpose Trust Fund $3,000.00

**Total Appropriations – All Fund Types $21,508,350.45**

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. Pescosolido |  |
| Mr. Fricke |  | Mrs. Place |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

1. **New and Recommended Matters**
2. **Personnel: Contract Action, Salary Notices, and Authorization (09-12-3)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the approval of the following personnel matters, pending criminal investigation checks and for teaching personnel meeting certification/ licensure requirements as determined by the Ohio Department of Education:

1. **Out-of-State Travel**

## Approve out-of-state travel for Joe Warnement and up to six students to attend the FFA National Convention in Indianapolis, IN, October 24-26, 2012. (To be paid for by Apollo FFA and the participating students.)

1. **Certified**
2. Move the following employees’ salary step on the 2012-2013 schedule (based on the AEA Collective Bargaining Agreement):

|  |  |  |
| --- | --- | --- |
| Teacher | Base ScheduleFrom | Base ScheduleTo |
| Dennis Pohlman | B-24 | C-24 |
| Ryan Taylor | A-6 | C-6 |

1. Approve the following FY13 Supplemental Contracts per Article 19 of the AEA Collective Bargaining Agreement:

|  |  |  |
| --- | --- | --- |
| **Activity** | **Teacher** | **Amount** |
| Yearbook | Yvonne Smith | $1,500  |
| Student Council | Melissa Roll | $500  |
| Club Advisors |  |  |
| SKILLSUSA 1 | Toby Prinsen | $500  |
| SKILLSUSA 2 | Tasha Sheipline | $500  |
| FFA | Joe Warnement | $500  |
| FCCLA (Culinary) | Carrie Hamilton | $500  |
| FCCLA (ECE) | Courtnee Morris | $500 |
| FCCLA (Hospitality) | Vanessa Gronas | $500 |
| BPA | Diana Malone | $500  |
| DECA | Shelly Grimm | $500 |
| HOSA | Angela Carver | $500 |
| Prom Decorations | Joe Warnement | $500  |
| NTHS (split) |  |  |
| NTHS 1 | Tasha Dulebohn | $500 |
| NTHS 2 | Brian Clymer | $500 |
| Bus CDL 1 | Mike Sebenoler | $500  |
| Bus CDL 2 | Phil Odenweller | $500  |
| Equipment CDL | Wayne Kentner | $500  |

1. Hire the following substitutes for the 2012-13 school year, days as assigned and worked at $105 per day:
* Jodi Conley
* David McGregor
* Leslie Morris
1. Hire the following part-time Adult Education instructors for the 2012-13 program year, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 23, 2012, (Motion 4-12-3):
* Allison Caudill, Med/MIS
* Jennifer Knueven, Med/LPN
* Michael Miller, COST
* Eric Ogle, DIT
* Robert Widener, Fire/EMT
* William Wortman, DIT

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. Pescosolido |  |
| Mr. Fricke |  | Mrs. Place |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

1. **Other Business (Motion 09-12-4)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the adoption of the following motions:

1. **Lima City School District Welding Lab**

Approve the Shared Use of Welding Lab Agreement with Lima City School District Board of Education as presented in Attachment 1, pages 7-8.

1. **Donation**

Accept the donation of a Super MET First Stage Specimen Grinder and belt surfacer to be used by Apollo’s Welding program for training purposes, donated by General Dynamics, 1161 Buckeye Road, Lima, OH.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. Pescosolido |  |
| Mr. Fricke |  | Mrs. Place |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

1. **Executive Session (Motion 09-12-5)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the purpose of:

* Discussing the appointment or employment of a public employee or official, unless the public employee, official, licensee, or regulated individual requests a public hearing;

* Discussing the purchase of property for public purposes or sale of property;
* Conferences with the Board’s attorney to discuss matters which are the subject of pending or imminent court action;
* Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees;
* Matters to be kept confidential by federal law or rules or state statutes;
* Security arrangements and emergency response protocols, with no action to be taken.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. Pescosolido |  |
| Mr. Fricke |  | Mrs. Place |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

The Apollo Career Center Board of Education retired to executive session at \_\_\_\_\_ p.m.
and reconvened at \_\_\_\_\_ p.m.

1. **Reports and Information**

|  |
| --- |
| 1. Board of Education
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| 1. Director of High School Programs
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| 1. Director of Adult Programs
 |
| 1. Superintendent
 |

1. **Adjournment (Motion 9-11-6)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. Pescosolido |  |
| Mr. Fricke |  | Mrs. Place |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

The Apollo Career Center Board of Education adjourned at \_\_\_\_\_\_\_ p.m.